

Board Meeting Minutes
The Vancouver Life Drawing Society
Tuesday, July 13, 2021; 6:00 PM

Meeting held via Zoom.

In attendance: Douglas Smardon (president), Alain Boullard , Nick Jackiw (treasurer / technology manager), Jaime Jones (treasurer), Kelly Talayco (secretary)

Absent: Paul Kernan (vice president)

Meeting Chair: Doug Smardon

Standing Items:

1. The meeting was called to order at 6:05 PM
2. Agenda was adopted.
3. Minutes of the previous meeting of June 16, 2021, were approved and will be posted to the website and emailed to members in due course.
4. Nick provided a financial report. Finances are sound. Documentation and sign-offs are virtually complete with VanCity to finalize the transition to Jaime as new treasurer.
5. Nick provided a Tech Systems report. Overall, there is a high degree of satisfaction with Robostrar -- about 500 transactions so far with minimal issues. Session managers are comfortable with it and have raised no negative issues. Statistics are easily pulled.

Old Business:

1. BIO survivability post-July 14 & Alternate BIO Volunteers
 - a. Nick has trained two potential session managers, Alison and Robyn.

- b. BIO attendance has dropped somewhat since Studio sessions resumed. The summer season is no doubt a factor, and we will continue to monitor.
- c. All agreed with Nick's suggestion to run BIO in alternate weeks through the summer, starting July 25th.

2. Studio Reopening

- a. The Tuesday and Thursday sessions have shown good attendance.
- b. Cleaning arrangements seem sufficient for now, with a request to session managers to sweep in front of the building. Doug will follow up with building management about the persistent interior leak.
- c. The Safety Policy will be revisited over time. For now, it continues as stated, with masks recommended per the government's Step 3 protocol. This will be monitored over the summer, and session managers can defer to the Board should any issues arise.
- d. Updated poster: Alain's updated poster advising live sessions and contact information was approved. Alain will arrange printing and place a supply in the studio for posting and distribution.

3. Exchange of paper tickets for e-tickets: Nick confirmed that the system (as approved by the Board November/2020) is working well. Individuals can give their paper tickets to any Board member, who will count and destroy them, and advise Nick who will credit the individual with the same number of e-tickets. Individuals then follow the usual Robostrar system to book their sessions.

4. Anonymous Donor: Nick will maintain communications with a donor who has expressed interest in BIO and support of student artists. Further discussion about possibilities will take place at the next meeting.
5. Acrobats in the Studio:
 - a. Nick reported on discussions with local Underground Circus owners about the possibility of an in-studio rig that would enable a safe rope for models' hand/arm support and, under certain conditions, the use of specialized rigging for use by credentialed acrobats as models.
 - b. It was agreed that we will consider this further. Nick will get back to the circus team and request a detailed proposal for the rigging.

New Business:

1. History of Dundarave Print Workshop: The Board agreed to Janet Nichols' request to place 10 copies of her recently published history in the Studio, with envelope requesting \$5 donation per copy. She will take full responsibility for this.
2. Block Watch:
 - a. A member who lives in the CityGate building above the Studio has advised Nick of Block Watch activities in the neighbourhood.
 - b. It was agreed that we will share information with the local Block Watch about costs incurred for the broken window and our exchanges with the City on the subject of graffiti.
 - c. Nick will also advise our member that, with studio sessions resuming, our maintenance routines will include attention to the building exterior.

3. Society's insurance: Nick confirmed that the insurance has been paid and invoices and receipts have been filed.

(Nick left the meeting, and discussion of Item #4 ensued)

4. Proposal for an honorarium to Nick Jackiw for creation of three software platforms to enable Basic's continuity and reopening through the exceptional challenges of the pandemic
 - a. Doug referred to the Society's Bylaw #7.1 by which directors cannot be paid for being directors but may be paid remuneration for services provided to the Society in another capacity.
 - b. Doug proposed, and all agreed, that the Society accord Nick an honorarium of \$1500 for the application of his specialized expertise and his abundant time and energy in creating the customized software platforms Robobooker, BIO, and Robostrar.
 - c. Doug will communicate this decision to Nick, expressing the Board's wholehearted thanks and appreciation.

Next Meeting: Thursday, September 9, 2021 via Zoom

The Meeting was adjourned at 7:55 PM.