

Board Meeting Minutes

The Vancouver Life Drawing Society

Monday February 24, 2020; Basic Inquiry Studio at 7:00 PM

The meeting was called to order at 7:15pm approx.

In attendance: Douglas Smardon (president), Suzanne Saint Pierre (vice president), Ron Bijok (treasurer), Alain Boullard, Paul Kernan (secretary), Dean Gazeley, Nick Jackiw (technical systems)

Standing Items:

1. President's introduction, agenda agreed
2. Minutes of the previous meeting were approved
3. Financial Report
 - a. Year end numbers are now available.
 - b. This year has seen the last of the funds from the estate donation. With this exception, revenue is similar to previous year, however, expenses have increased. Overall there is a deficit of approximately \$6,000 for the year.
 - c. It was agreed that the issue of a session fee increase should be considered at the next board meeting, prior to the AGM.
 - d. Ron also raised the issue of the costs associated with board meetings in the context of the current financial position. It was agreed this should be discussed further at a future meeting.
 - e. Issues related to investments were briefly discussed and it was agreed that efforts should be made to have all term deposits mature on the same date in an effort to obtain better rates.

4. Models

- a. Alain reported that he was ok continuing as the Model Booker in the short term. But it was agreed that this issue should be discussed further at a future board meeting.

5. Gallery Shows

- a. Alain reported that the Betty Wu show was tentatively scheduled for July 2020 at the gallery.

6. Tech Systems Update

- a. Nick indicated that one complaint had been received from an artist via Facebook and that Doug had provided a well crafted response - issue closed.
- b. Nick had arranged a number of website fixes and made some changes to the G Drive.
- c. Nick also reported that he and Alain had discussed a roadmap for the model booking process, leading to the Robobooker prototype (discussed below).
- d. It was noted that the website list of schedules needed to be changed to indicate that the Friday morning session is a 3 week session.

Old Business: (note the order of items 1 and 2 was changed)

1. Advice from Society Lawyer

- a. Paul advised that he had been in contact with Michael Blatchford, a society lawyer, who had agreed to meet with Board members to discuss our concerns related to various aspects of the operations of Basic Inquiry. Due to the high hourly costs involved it was agreed that the Board should have a list of key items to be discussed prior to the meeting. Paul will start the list and circulate to other board

members for additional items. It was also agreed that we should determine if on some issues advice from our insurer might be more appropriate.

2. Member Survey

- a. Paul presented a summary of the results of the member questionnaire (attached).
 - i. It was agreed that the results should be issued to the membership attached to the minutes of the current meeting.
- b. It was agreed that if future surveys were conducted it would be useful to also poll non-members.

New Business:

1. Technical Systems Update

- a. Nick provided a report, and demonstration of “Robo-Booker” software he has developed to address some of the concerns with the current booking process.
 - i. The software, which is not complete, has been reviewed by Alain and tested by a number of models. Initial feedback is positive.
 - ii. Nick indicated that the next steps include improving the security of the system (hacker-resistance) and adding an email capability for model contact and confirmation.
 - iii. Feedback from board members was also positive and Nick was requested to proceed with the next steps.

The Meeting was adjourned at 9:45 pm.