

**Board Meeting Minutes**  
**The Vancouver Life Drawing Society**  
Monday July 15, 2019; Campagnolos at 7:30 PM

The meeting was called to order at 7:15pm

In attendance: Douglas Smardon (president), Suzanne Saint Pierre (vice president), Alain Boullard, Paul Kernan (secretary)

**Standing Items:**

1. President's introduction: Agenda agreed
2. Minutes of the previous meeting were approved
3. Financial Report
  - a. Tabled
4. Models
  - a. Some controversy regarding upcoming special session – see new business
5. Gallery Shows
  - a. Tabled

**Old Business:**

1. Studio Fire Safety & Sprinkler Issue
  - a. Bartec have completed their inspection and don't seem to think there's any safety concern regarding sprinklers. A written report will be provided.
2. Studio Cleaning
  - a. Not clear when Marlen will be back. In the meantime, Carlos will continue to clean the studio. Scope of cleaning

tasks may change; fee will be \$25/hr. Suzanne will coordinate with Carlos regarding time and scope of work.

3. Insurance Follow-up

- a. Doug reported that D & O and property insurance is in place.

4. Work Status of Models

- a. The issue of the work status of models was discussed. VLDS position is that models are contractors and our assumption is that if not Canadian citizens they have the appropriate permits / status to allow them to work in Canada. The idea of having models sign a confirmation / release of liability form was discussed but no decision was taken. It was agreed that legal advice should be obtained on this issue.

5. Volunteer Contact List on Google Docs

- a. Paul to confirm all volunteers received invitation to access on Google Docs.

6. New by-laws on website

- a. Paul to confirm new by-laws are posted on website

**New Business:**

1. Petty Cash Expense Policy

- a. Agreed that board members can spend up to \$200 petty cash with the approval of the Treasurer; Board approval not required.

2. New Easels

- a. Agreed that existing easels would be fixed as necessary. Discussion on purchasing new easels – tabled.

### 3. Betty Woo's Passing

- a. A garden party in honour of Betty Woo will be hosted by Andrew, a collector of Betty's work, on August 17<sup>th</sup>. Board members are invited to attend. VLDS will arrange a future exhibition of Betty's work in conjunction with Andrew.

### 4. Special Sessions

- a. Alain questioned the definition of "special session" and expressed concern that they would entail extra work load for the model booker. Doug reminded the Board that special sessions were originally defined by Alain the 2013 AGM.
- b. It was agreed that the Board should be aware of, and approve, special sessions. However, the session proponent needs to take responsibility for organizing the session, preparing posters, coordinating with the session manager etc.
- c. The possible need to limit numbers attending special sessions was discussed. It was agreed to try one more time without limiting numbers.
- d. Lessons learned
- e. The need for an assistant to help managers of special sessions was discussed. No decision taken.
- f. The possibility of having volunteers pay for special sessions was discussed. It was agreed that this would not be done at his time, but that revenue would be tracked over the next year and if necessary the issue would be raised at the next AGM.

## 5. New Sessions

- a. A range of issues relating to existing and proposed sessions were discussed:
- b. There is pressure to turn the Wednesday morning session into a painting session by eliminating short poses. The possibility of extending the same pose over 2 weeks was discussed.
- c. One session manager is suggesting the need for a Tuesday gesture session. The need for this was no consensus that this was needed. Instead it was suggested that a surveyed be used to obtain a better understanding of the views of the membership on sessions in general and preferred session type for new sessions.

There being no other business, the Meeting was adjourned at 9:00 pm.