

The Vancouver Life Drawing Society

Minutes Board of Director's Meeting Monday, March 27, 2014

Meeting held at Campagnolo's - 1020 Main St., Vancouver



Attendees:

Doug Smardon – President
Randal Cullen – Vice President
Melissa Delamar – Out going Secretary
Gaston Lessard – Secretary
Nicholas Jackiw – Treasurer
Alain Boullard – Member at Larges

The meeting was called to order at 7:10 pm by Doug Smardon, President.

First order of business was to welcome in our new Secretary Gaston Lessard who will be taking over for Melissa Delamar. Melissa attended to assist with note keeping and as a guest of honour as the Board wished to acknowledge their appreciation of the fine four years she has given. The Board wishes Melissa all the best and hopes to see her continue on as a member and attending sessions. *She is entitled to 9 months of gratis sessions; 3 months for every year of service since AGM 2011.*

Old Business

Google Drive Account - Clean up and Organize

Nicholas Jackiw has agreed to organize Basic Inquiry's Google Docs account. He has provided us with a proposal on how to go about this, with a 3 stage process. The stages are as followed.

1. To develop a new hierarchical folder structure for all materials.
2. Move everyone off Doug Janzen's shared account.
3. To limit read/write access to specific folders based on who needs that access and require users to connect to shared material as themselves.

Facebook Advertising

Nicholas Jackiw has also agreed to take on and look into Facebook advertising for the studio. The Board agrees that the Facebook page, in its current state, is not reflecting Basic Inquiry's interests. The Board would like to invite Tony Chu, the current Facebook admin, to the next Board meeting to discuss the Facebook page.

Gallery-Artist Contract - Saturday Gallery Hours

Douglas Smardon sent the Board email to finalize contract edits and highlights over gallery hours and responsibilities-

Evening Sessions - Review of proposed time change

Proposal for evening sessions to start at 7:15 pm to allow artists attending sessions access to evening street parking that starts at 7pm. Sessions would end at 10:15pm. The results of the pole were gathered and it has been decided that there will be no time change.

Centro Flamenco

The Board reached a decision to wave the rent fees for the Centro Flamenco's 30 year anniversary. In turn Centro Flamenco is to carry all promotional and entertainment costs and collect all refreshment fees. Basic Inquiry will collect all submission fees for the event. Flamenco Dancers who model for Basic to produce material for the show will be paid at the standing Society rates.

Lighting

Justin Ogilvie has offered to put a proposal together for the cost of the new improved studio lighting. The board has decided to side with Justin's lighting setup. Mr. Ogilvie has been invited to attend the next board meeting to elaborate on the current figures. The board has agreed to add isolation screen to block unwanted ambient light (back splash) from the gallery lights.

New Business

Financial Report

The board reviewed the 2014 financials. The expenses that the studio incurred were similar to 2013, but the revenue was substantially less. The prospect of cancelling poorly attended sessions was discussed but no decision reached.

Bank Policy

A policy is being formulated so that 2 board signatures are required to move money from term deposits.

AGM - April 05, 2014

The Annual General Meeting will be Saturday April 5, 2014 at the studio from 2 to 5 pm. The Agenda will include a financial report, a President's report, a review of the last AGM Minutes and discussions around Justin Ogilvie's lighting proposal, the revised gallery contract, other business and the election of a new Board.

Motion to reduce Gallery rent from 100\$ to 50\$ per week

The motion was declined 3 against 2 in favour on the reduction of weekly gallery rent. If there is renewed interest in this matter it can be discussed and voted on by the general membership at the upcoming AGM.

Planning on campaign to raise funds

Nicholas Jackiw proposed a using the Society's charitable status as a means to raise funds. He will bring forward this proposal at the upcoming AGM.

Other

Basic inquiry pass

Gaston Lessard proposed a 3 months, 6 months and yearly pass to increase customer loyalty and increased profit. The cost for this proposal will be reviewed.

Having no more business to discuss, the meeting was adjourned at 9:47 pm.